

Project No. 1046539-04

September 23, 2015

Craig Hewlett
Gilbert Smith Forest Products Ltd.
411 Borthwick
P.O. Box 689
Barriere, BC
CAN, V0E 1E0

SUBJECT: REGISTRATION PROGRAM

Dear Craig,

Please find attached the Audit Report raised as a result of our 24 Month Surveillance Audit of your management system to the CAN/CSA - Z809-2008 standard conducted in your Barriere facility on September 16, 2015.

We thank you and your organization for the support and co-operation given during the audit.

Best regards,
SAI Global



Cindy Hutchison

Team Leader
Encls.

SUSTAINABLE FOREST MANAGEMENT SYSTEM

Auditee: Gilbert Smith Forest Products Ltd. (GSFP)
 Address: 411 Borthwick P.O. Box 689, Barriere British Columbia, CAN V0E 1E0
 Contact: Mr. Craig Hewlett
 Dates of Audit: September 16 to September 18, 2015
 Total Number of Audit Days: 2.5
 Audit Team Leader: Cindy Hutchison
 Type of Audit: 24 Month Surveillance Audit
 Audit Frequency: Annual
 SIC / NACE Code: 0811 0851 2421/A02.0 A02.0 DD20.1

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REPORT DISTRIBUTION

Gilbert Smith Forest Products Ltd.
 SAI GLOBAL File
 Cindy Hutchison

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SECTION 1 - EXECUTIVE SUMMARY

Scope #	Scope Description
1	Forest management activities - planning, harvesting, road construction, transportation and silviculture on the Nicola Thompson Fraser Sustainable Forest Management Plan Defined Forest Area encompassing Forest Licence A 18692, Forest Licence A89106, Timber Licence T0713, and all non-replaceable Forest Licences managed by the company.

Site:

Gilbert Smith Forest Products Ltd.
411 Borthwick
P.O. Box 689
Barriere
British Columbia
CAN, V0E 1E0

Summary of Audit Findings:

A 24 month Surveillance audit was conducted on September 16th to 18th on the Gilbert Smith Forest Products Ltd. sustainable forest management (SFM) system on tenures in the Nicola Thompson Fraser DFA. One minor non-conformance and six opportunities for improvement were identified. The audit team found that Gilbert Smith Forest Products Ltd. SMF system generally conforms to the requirements of CAN/CSA Z809-2008 and adheres to the company's requirements with the exception of the noted nonconformity. Failure to provide action plans as arranged with SAI Global within the nominated time frame may lead to a recommendation that Gilbert Smith Forest Products Ltd. certification be suspended. One exceptional practice was also noted.

Recommendations:

The results of this Surveillance Audit indicate that the Management System of Gilbert Smith Forest Products Ltd. is suitable and effective with the exception of the area of non-conformance identified during the audit. Upon successful submission of an action plan for the area of non-conformance Gilbert Smith Forest Products Ltd. will continue to be recommended for registration to the CAN/CSA-Z809-2008.

SECTION 2 - DESCRIPTION OF THE DEFINED FOREST AREA (DFA)

The Nicola Thompson Fraser SFM Plan area is situated in the southern interior, east of the coast mountains and encompassing the Thompson-Okanagan Plateau. The area extends south to the Canada-USA border and northward to Wells Gray Provincial Park. The overall plan area follows the administrative boundaries of the Cascades Forest District (Merritt Timber Supply Area [TSA] and Lillooet TSA) and the Thompson Rivers Forest District (Kamloops TSA).

The topography of Nicola Thompson Fraser plan area is one of sharp contrasts, from dry, hot grasslands to large lakes and rugged mountains. The Nicola and Thompson rivers join the Fraser River in the western section of the plan area while the Similkameen River flows through the southern portion. The plan area encompasses a wide range of biogeoclimatic zones and subzones that reflect the complexity of the landscape and the different topographical conditions in each TSA.

In the north, the North Thompson River is bounded by the high peaks of the Monashee and Cariboo mountains. Cool, wet conditions, with high snowfalls and dense spruce and cedar forests, are reflective of the Engelmann Spruce Subalpine Fir zone. In the central and southern portion, the mountains give way to high plateaus dissected by steep valleys and dotted with lakes and rivers. Moist and dry subzones of the Montane Spruce and Interior Douglas-fir zones, with mixed pine and pine-fir forests, reflect the differences in climate between east and west sides of the major valleys.

The landscape continues to become drier and gentler towards the south, with rolling uplands and numerous lakes. The driest Interior Douglas-fir subzones occur on the uplands, with the grasslands of the bunchgrass subzones in the river valleys. The western boundary is influenced by the coastal mountains, where cool, wet coastal conditions predominate. Extensive areas of alpine and sub-alpine conditions limit forests to the middle and lower slopes of the deep valleys and wide river junctions. Engelmann Spruce-Subalpine fir, Montane Spruce and Interior Douglas-fir subzones closely follow the topography.

The diverse ecology of the area provides habitat for a wide range of fish and wildlife species including moose, mule deer, elk, mountain goat, and over 200 bird species. Predator species such as black bear, marten, cougar and coyote are also found. Many wildlife species range over large areas and some have specific habitat requirements at different times of the year. The area is also home to a number of wildlife species identified as species at risk, including spotted owl, American badger, bighorn sheep, grizzly bear and wolverine.

The numerous lakes and watercourses within the area are home to many fish species, including all five species of salmon: steelhead, rainbow trout, kokanee, brook trout, bull trout; and white sturgeon.

The forests of the Nicola Thompson Fraser plan area provide numerous natural resource values, including forest products, minerals, fish, wildlife, and recreation and tourism opportunities. Extensive grassland and forested areas provide forage for both livestock and wildlife.

Major highways pass through areas of exceptional natural scenery, providing easy access to a number of communities ranging from the City of Kamloops with over 80,000 people, to smaller towns such as Merritt (population of 7,000), Lillooet (population 2,324), Cache Creek (population 1,037), and many smaller communities with populations of 200 or less. Other highways and hundreds of kilometres of unpaved roads provide access into the extensive grasslands, forested lands and backcountry areas.

A number of significant provincial parks, such as Wells Gray Provincial Park, Manning Provincial Park, Cathedral Provincial Park, Stein Valley Nlaka'pamux Heritage Park and Spruce Lake Protected Area are situated in the plan area. Numerous smaller provincial parks, recreation sites and other Crown lands provide the setting for a host of activities including camping, hiking, wildlife and scenic viewing, fishing,

hunting, hang-gliding, boating, river rafting, mountain-biking, four-wheel driving, ATV use, snowmobiling, and downhill, helicopter and cross country skiing.

Area of DFA:

Land base summary for the SFM Plan Area.

	Kamloops	TFL 18	Lillooet	Merritt	Plan Area
Total Area (ha)	2,770,266	74,542	1,125,025	1,130,282	5,100,115
Non-Crown	378,315		166,313	210,130	754,758
Non-productive, non-forest	356,420	5,847	453,534	107,467	923,268
Productive Forest (ha)	2,046,659	67,315	504,774	812,685	3,431,433
Parks, protected areas, OGMA's, reserves	699,300	795	20,811	15,935	736,841
Inoperable	96,471		97,964	105,676	300,111
Environmentally sensitive	66,656	39	43,863	66,406	176,964
Existing roads	28,553	1402	4,380	17,428	51,763
Low site, reforestation potential	30,138	901	41,046	45,011	117,096
Non-merchantable stands	79,435	175	4,302		83,912
Riparian	21,527	1,991	6,961	50,939	81,418
Long Term THLB (ha)	1,009,305	63,184	292,357	624,123	1,988,969

AAC apportionment summary for the SFM Plan Area.

Management Unit	AAC (m3)	Percent
Kamloops	4,000,000	51.7
TFL 18	290,000	3.7
Lillooet	635,000	8.2
Merritt	2,814,171	36.4
Total Plan Area	7,674,171	100

Volume allocation participating licencees	AAC (m3)	Percent of Plan Area (based on volume)
Aspen DFA	1,070,285	13.9
BCTS DFA	1,359,712	17.7
Canfor DFA	489,138	6.4
Gilbert Smith DFA	61,940	0.8
Tolko DFA	811,206	10.6
Total in DFA	3,792,281	49.4
Volume allocation other parties reporting	275,421	3.6
Total volume reporting into SFM Plan	4,067,702	53.0
Volume allocation SFI certified licencees	2,472,954	32.3
Ainsworth, Interfor, Stuwix, West Fraser, Weyerhaeuser (including NRFL's allocated to or managed by these companies)		
Total volume managed by this SFM Plan or by company SFI Plans	6,540,656	85.2

Legal Tenure / Licence Description for Gilbert Smith Forest Products Ltd.:

The scope of the DFA within the SFM Plan area by company includes forestry and logging operations on Crown land within the following agreements (includes Licences issued to others with management responsibilities assigned to the Company):

Forest Licences A18692 and A89106, and Timber Licence T0713. Additionally, Gilbert Smith may manage other Licences (i.e. Non-Replaceable Forest Licences) that are identified in its Forest Stewardship Plan.

Species Harvested by Gilbert Smith Forest Products Ltd.:

- Western red cedar (*Thuja plicata*),
- Douglas-fir (*Pseudotsuga menziesii*),
- Western larch (*Larix occidentalis*),
- White spruce (*Picea glauca*),
- Engelmann spruce (*Picea engelmannii*),
- Lodgepole pine (*Pinus contorta*),
- Subalpine fir (*Abies lasiocarpa*),
- Western hemlock (*Tsuga heterophylla*), and
- Ponderosa pine (*Pinus ponderosa*).

Volume Harvested by Gilbert Smith Forest Products Ltd.:

111,940 m³

SECTION 3 - AUDIT FINDINGS

Audit Objective:

To confirm the management system complies with the applicable elements of the Standard; to confirm the organization complies with its own policies and procedures; to confirm the management system is suitable for the organization; to confirm that the management system is suitable and effective, and enables the client to achieve its own objectives.

Audit Criteria:

CSA Z809:2008

Audit Scope and Coverage:

Forest management activities - planning, harvesting, road construction, transportation and silviculture on the Nicola Thompson Fraser Sustainable Forest Management Plan Defined Forest Area encompassing Forest Licence A18692, Forest Licence A89106, Timber Licence T0713, and all non-replaceable Forest Licences managed by the company.

Coverage included an office and field review, as applicable, of 50% of the SFM Plan indicators.

Description of SAI Global and the SAI Global Audit Team:

SAI Global is a third party management system certification registrar. Established in 1984, SAI Global has worked with thousands of organizations in North America and around the world, issuing registration certificates to those that meet international and national management system standards.

The SAI Global Sustainable Forest Management audit team members bring with them considerable experience in the area of sustainable forest management and environmental management systems auditing. Audit teams are comprised of certified auditors and registered professional foresters. All audit team members are subject to strict confidentiality and conflict of interest agreements.

The following personnel conducted this audit:

Team Leader: Cindy Hutchison, RPF

Audit Process:

The audit process includes the following:

Opening Meeting

The opening meeting, where the scope and the method of performing the audit were explained, was attended by the persons listed in the Meeting Attendees form, which is maintained on file at SAI Global. In addition, the Audit Team Leader detailed the registration process, the requirements for future surveillance audits, and the re-assessment process.

Audit Plan

The audit plan included an office review and field audit (per the audit plan) whereby the auditor

- reviewed operations,
- looked for objective evidence to draw conclusions, and
- talked with those performing the task.

A sampling method was used to review processes, systems, and procedures.

Documentation Review

The audit team reviewed the SFM documentation (2015-04 SFM monitoring report of 2014 indicators, 2015-01 SFM plan), maps, site plans, PAG meeting minutes, relevant sections of the company EMS Manual, procedures, Forest Stewardship Plans, and associated records.

Closing Meeting

The persons listed in the Meeting Attendees form attended a closing meeting. The Audit Team Leader commenced the closing meeting by thanking the Gilbert Smith Forest Products Ltd. staff for the cooperation and courtesy extended to the audit team during the audit. The findings were discussed.

Noted Deviations from the Audit Plan:

Active road construction was reviewed, but no active harvesting was available for review during the audit.

Interviews:

Staff and DFA Contractors

- Forestry Manager (office and field).
- Forestry Supervisor (office and field).
- Woodlands Manager (office and field).
- Road building contractor (field).

Members of the public participation process

- Three members of the public participation process were interviewed.

Provincial Government personnel

- The government personnel declined to be interviewed.

Aboriginal People

- Referrals and AOA Coordinator, Simpcw First Nation

Other Interested Parties

Two Pubic Advisory Group members participated in the audit.

Field Sites Visited and Activities Observed:

Block / Road Number	Activities Observed
61-4	Free Growing
64-1	Post-harvest
65-1	Post-harvest Stumping Pile burning Planting
3530 Rd	Road building Best Management Practices
67-300	Post-harvest Martin trapping
66-6	Post-harvest 2015 planting

Elements Audited:

Reference	CAN/CSA Z809:2008	Field (F) and/or Office (X)
1.1	Scope and Use Of Certificates and Logos	X
4.1	General Requirements	Not audited.
4.2	Required Activities	F
5.1	Basic Requirements (Public Participation)	Not audited.
5.2	Interested Parties	Not audited.
5.3	Process: Basic Operating Rules	X
5.4	Content	X
5.5	Communication	X
6.1	DFA Specific Performance Requirements	X-F
6.2	SFM Criteria – General	X
6.3	SFM criteria, elements and core indicators	X-F
6.3.1-6	Criterion 1-6	X-F
7.1	General	Not audited.
7.2	SFM Policy	Not audited.
7.3.1	Defined Forest Area	Not audited.
7.3.2	Shared Responsibilities	X
7.3.3 Mandatory	Rights & Regulations	X-F
7.3.4	Incorporation of Public Participation Requirements	Not audited.
7.3.5	SFM Plan	Not audited.
7.4.1	Structure & Responsibility	X
7.4.2	Training, Awareness, Qualifications & Knowledge	X-F
7.4.3	Communication	X-F
7.4.4	SFM Documentation	X
7.4.5	Document Control	X-F
7.4.6	Operational Procedures & Control	X-F
7.4.7	Emergency Preparedness & Response	X
7.5.1 Mandatory	Monitoring & Measurement	X-F
7.5.2	Corrective & Preventive Action	X
7.5.3	Records	X
7.5.4 Mandatory	Internal Audits to the SFM Requirements	X
7.6 Mandatory	Management Review	X

Indicators Audited:

INDICATOR	TARGET	Field (F) and/or Office (X)
1.1.1 Ecosystem area by type.	1. Maintain the presence of Biogeoclimatic Zones to the subzone level within the Plan area.	Not audited.
1.1.2 Forest area by type or species composition.	2. 70% of harvested cutblocks having three or more tree species (non-ESSF) or two or more species (ESSF) identified in the free growing inventory.	X-F
1.1.3 Forest area by seral stage or age class.	3. Progress towards a stable forest age class distribution on the timber harvesting land base. 4. Maintain the existing old growth management area (no net loss).	Not audited.

INDICATOR	TARGET	Field (F) and/or Office (X)
1.1.4 Degree of within-stand structural retention or age class.	5. 80 percent of cutblocks greater than 10 hectares will have individual wildlife trees/stubs and/or wildlife tree patches within the block. Of the blocks that have individual wildlife trees/stubs and/or wildlife tree patches; at least 50 percent of the time these blocks will have dispersed individual trees, stubs or small (<0.25 ha) patches	X-F
1.2.1 Degree of habitat protection for selected focal species, including species at risk.	6. Identification and protection of wildlife (mammals, birds, reptiles, fish and amphibians) at risk. 7. Affected licencees adhere to the current management strategies for mountain caribou. 8. Affected licencees adhere to the current management strategies for northern spotted owl.	X
1.2.2 Degree of suitable habitat in the long term for selected focal species, including species at risk.	7. Affected licencees adhere to the current management strategies for mountain caribou. 8. Affected licencees adhere to the current management strategies for northern spotted owl. 9. 100% conservation of habitat for select focal species	X
1.2.3 Proportion of regeneration comprised of native species	10. 100% of trees planted will conform to plan commitments related to the species requirements within approved stocking standard (requires reforestation with commercially valuable and ecologically suitable tree species).	X-F
1.2.4 Timing of grass seed application (non-core indicator).	11. Road cuts and fill slopes will be grass seeded within 12 months. 11. All planned road cut and fill slope seeding application carried out using certified seed and within 12 months of completed road construction on suitable sites.	Not audited.
1.4.1 Proportion of identified sites with implemented management strategies.	<u>Kamloops</u> 12. Prioritized Red-listed ecological communities will be protected by retaining existing forest. <u>Lillooet</u> 13. Harvesting not to exceed greater than 50% of the total of each identified rare landscape unit / BEC zone variants. <u>Merritt</u> 6. Identification and protection of wildlife (mammals, birds, reptiles, fish and amphibians) at risk	X
1.4.2 Protection of identified sacred and culturally important sites.	14. 100% protection of culturally important, sacred and spiritual sites that have been identified and mapped <u>and</u> 100% conformance to all plan commitments specifically designed to manage for culturally important, sacred, and spiritual sites that have been identified and mapped.	X
1.4.3 Management and or protection of special geological features (non- core indicator).	15. Report the special geological features that were identified and managed. Additionally, Licencees will report the management activities that they undertook for each special geological feature.	X
2.1.1 Reforestation success.	16. 90% of area prescribed for planting is completed within the third growing season from start date of harvest. 17. All cutblocks will reach free growing requirements on or before the latest date.	F

INDICATOR	TARGET	Field (F) and/or Office (X)
2.2.1 Additions and deletions to the forest area.	18. Less than 6%, (7% within the Lillooet TSA), on average, of harvested areas will be in permanent roads and landings.	X
2.2.2 Proportion of the calculated long-term sustainable harvest level that is actually harvested.	19. Harvest the cut allocation for the year consistent with the cut control regulation and policy.	X
2.2.3 Riparian conformance (non-core indicator).	20. 100% conformance to riparian and lakeshore commitments made within plans.	X-F
3.1.1 Level of soil disturbance.	18. Less than 6%, (7% within the Lillooet TSA), on average, of harvested areas will be in permanent roads and landings. 21. 100% conformance to soil conservation measures contained with operational plans. 22. No operationally caused slides resulting from a failure to perform a terrain stability field assessment or from a failure to follow the recommendations within a completed assessment.	F
3.1.2 Level of downed woody debris.	23. 100 percent of cutblocks will manage coarse woody debris (CWD) consistent with commitments in operational plans (5% variance).	F
3.2.1 Proportion of watershed or water management areas with recent stand-replacing disturbance.	<u>Kamloops reporting only</u> 24. Equivalent clear cut area (ECA) not to exceed 35% without doing further hydrological assessments prior to harvesting. Target applies to the highest risk rated watersheds (post MPB) as identified in SFM Plan Appendix. <u>Lillooet and Merritt reporting only</u> 24. Equivalent clear cut area (ECA) not to exceed 35% (at the sub-basin level) without doing further hydrological assessments prior to harvesting.	Not audited.
3.2.2 Managing water quality through road inspections (non- core indicator).	25. All permanent status roads and associated structures will have inspections and related maintenance completed as scheduled.	Not audited.
4.1.1 Net carbon uptake.	3. Progress towards a stable forest age class distribution on the timber harvesting land base . 18. Less than 6%, (7% within the Lillooet TSA), on average, of harvested areas will be in permanent roads and landings.	Not audited.

INDICATOR	TARGET	Field (F) and/or Office (X)
5.1.1 Quantity and quality of timber and non-timber benefits, products, and services produced in the DFA.	<p>19. Harvest the cut allocation for the year consistent with the cut control regulation and policy.</p> <p>27. Open communication with local First Nations will include an understanding of traditional territories and other aboriginal rights including cultural and spiritual values. Participating Licencees respond to all written requests for communication/information from First Nations.</p> <p>28. Licencees will demonstrate efforts by participating in public multi-stakeholder meetings at both the strategic and at the local level. Licencees will report on the number of community meetings held or attended. Licencees will also report on the number of communications with concerned and engaged recreational users.</p> <p>Participating licencees respond to all written requests from the public for communication within 30 days of their receipt.</p> <p>29. 100% conformance to strategies in plans designed to achieve preservation and partial retention visual quality objectives.</p> <p>30. 100% of known pre-existing recreational trails retained for continued recreational use on areas harvested in the reporting period.</p>	X
5.2.1 Level of investment in initiatives that contribute to community sustainability.	<p>19. Harvest the cut allocation for the year consistent with the cut control regulation and policy.</p> <p>32. Report the board feet and chip volume produced by sawmills within the TSA.</p> <p>33. Report number of timber processing facility operating days, the total number of man hours worked and the number of mill employees on payroll. Report separately for each TSA.</p> <p>31. Report business initiatives and partnerships.</p>	X
5.2.2 Level of investment in training and skills development.	34. 100% of DFA forest contractors will have both environmental and safety training (10% variance). 100% of woodlands employees are trained in accordance with training plans (10% variance)	X-F
5.2.3 Level of direct and indirect employment.	<p>19. Harvest the cut allocation for the year consistent with the cut control regulation and policy.</p> <p>32. Report the board feet and chip volume produced by sawmills within the TSA.</p> <p>33. Report number of timber processing facility operating days, the total number of man hours worked and the number of mill employees on payroll. Report separately for each TSA.</p>	X
5.2.4 Level of Aboriginal participation in the forest economy.	35. Maintain and/or increase the number of working relationships (partnerships, joint ventures, co-operative agreements, business contracts) with First Nations.	X
6.1.1 Evidence of a good understanding of the nature of Aboriginal title and rights.	27. Open communication with local First Nations will include an understanding of traditional territories and other aboriginal rights including cultural and spiritual values. Participating Licencees respond to all written requests for communication/information from First Nations.	Not audited.

INDICATOR	TARGET	Field (F) and/or Office (X)
6.1.2 Evidence of best efforts to obtain acceptance of management plans based on Aboriginal communities having a clear understanding of the plans.	27. Open communication with local First Nations will include an understanding of traditional territories and other aboriginal rights including cultural and spiritual values. Participating Licencees respond to all written requests for communication/information from First Nations.	Not audited.
6.1.3 Level of management and/or protection of areas where culturally important practices and activities (hunting, fishing, gathering) occur.	27. Open communication with local First Nations will include an understanding of traditional territories and other aboriginal rights including cultural and spiritual values. Participating Licencees respond to all written requests for communication/information from First Nations. 14. 100% protection of culturally important, sacred and spiritual sites that have been identified and mapped <u>and</u> 100% conformance to all plan commitments specifically designed to manage for culturally important, sacred, and spiritual sites that have been identified and mapped.	Not audited.
6.2.1 Evidence of understanding and use of Aboriginal knowledge through the engagement of willing Aboriginal communities, using a process that identifies and manages culturally important resources and values.	27. Open communication with local First Nations will include an understanding of traditional territories and other aboriginal rights including cultural and spiritual values. Participating Licencees respond to all written requests for communication/information from First Nations. 14. 100% protection of culturally important, sacred and spiritual sites that have been identified and mapped <u>and</u> 100% conformance to all plan commitments specifically designed to manage for culturally important, sacred, and spiritual sites that have been identified and mapped.	Not audited.
6.3.1 Evidence that the organization has co-operated with other forest-dependent businesses, forest users, and the local community to strengthen and diversify the local economy.	36. Where forest operations are planned within range units, the forest Licencee will communicate with the rancher in advance of those operations to minimize impact to affected ranchers. 37. Communication of forest operations to occur with trappers 100% of the time in advance of operations. 29. 100% conformance to strategies in plans designed to achieve preservation and partial retention visual quality objectives. 31. Report business initiatives and partnerships. 28. Licencees will demonstrate efforts by participating in public multi-stakeholder meetings at both the strategic and at the local level. Licencees will report on the number of community meetings held or attended. Licencees will also report on the number of communications with concerned and engaged recreational users.	Not audited.
6.3.2 Evidence of co-operation with DFA-related workers and their unions to improve and enhance safety standards, procedures, and outcomes in all DFA-related workplaces and affected communities.	38. A minimum of 80% of contractors conducting on-the-ground work are SAFE Company, or equivalent, registered and/or certified. And for BCTS, that a minimum of 80% of the Licences or contracts awarded were SAFE Company, or equivalent, registered and/or certified.	Not audited.
6.3.3 Evidence that a worker safety program has been implemented and is periodically reviewed and improved.	39. All forest companies/organizations subscribing to the SFM Plan are SAFE Company, or equivalent, certified.	Not audited.

INDICATOR	TARGET	Field (F) and/or Office (X)
6.4.1 Level of participant satisfaction with the public participation process.	<p>40. Completion of annual PAG survey: 80% of survey responses “3” or better. All written comments are reviewed and considered, and all line responses averaging less than 3 become action items.</p> <p>41. Participating licencees will maintain educational support that leads to a balanced and broad-based understanding of forestry. One focus is forestry programs at the elementary, secondary, and post-secondary levels. Target</p> <p>40 action per year in each of the Merritt and Kamloops TSAs, and 10 actions per year in Lillooet TSA.</p>	X
6.4.2 Evidence of efforts to promote capacity development and meaningful participation in general.	<p>41. Participating licencees will maintain educational support that leads to a balanced and broad-based understanding of forestry. One focus is forestry programs at the elementary, secondary, and post-secondary levels.</p> <p>40 action per year in each of the Merritt and Kamloops TSAs, and 10 actions per year in Lillooet TSA.</p>	Not audited.
6.4.3 Evidence of efforts to promote capacity development and meaningful participation for Aboriginal communities.	<p>41. Participating licencees will maintain educational support that leads to a balanced and broad-based understanding of forestry. One focus is forestry programs at the elementary, secondary, and post-secondary levels.</p> <p>40 action per year in each of the Merritt and Kamloops TSAs, and 10 actions per year in Lillooet TSA.</p> <p>27. Open communication with local First Nations will include an understanding of traditional territories and other aboriginal rights including cultural and spiritual values</p> <p>Participating Licencees respond to all written requests for communication/information from First Nations.</p> <p>35. Maintain and/or increase the number of working relationships with First Nations.</p>	Not audited.
6.5.1 Number of people reached through educational outreach.	<p>41. Participating licencees will maintain educational support that leads to a balanced and broad-based understanding of forestry. One focus is forestry programs at the elementary, secondary, and post-secondary levels.</p> <p>40 action per year in each of the Merritt and Kamloops TSAs, and 10 actions per year in Lillooet TSA.</p>	Not audited.
6.5.2 Availability of summary information on issues of concern to the public.	<p>42. Licencees will keep members of the public informed of TSA strategies being developed, and planning occurring by: Maintaining a website. Circulating the SFM plan and other information to the public at least annually (news release/leaflet/open house/Local Resource Use Plan, etc.).</p>	X

Audit Results:

Non-conformance:

Std. and Clause No(s):	CAN/CSA - Z809-2008 5.5, Communication	NCR#:	2015-01	Category:	Minor
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Status of any previously recorded non-conformances:

Not applicable.

Exceptional Practices:

- High level of satisfaction with Public Advisory Group functions demonstrated in interviews with participants.
- High level of satisfaction with working relationship between Simpcw First Nation and Gilbert Smith Forest Products.
- Records are linked to the EMS manual so they can easily be retrieved as required.

Non-conformances:

No non-conformances were identified.

Opportunities for Improvement (OFI):

GSFP may wish to consider

- updating the Contractor Binder Checklist front-end page in the front of the Contractor Manual to include all binder documents and dates.
- systematically implementing and documenting fire drills for all contractors working in the DFA.
- adding a process requirement for procedure review, and revisions if required, following any environmental incident and/or emergency response.
- providing a barrier in front of any stationary field installed fuel tanks and reviewing the *Environmental Code of Practice for Aboveground and Underground Storage Tank Systems Containing Petroleum and Allied Petroleum Products* for “other” requirements.
- inspecting the inside contents of all spill kits as per GSFP spill kit requirements.
- investigating that the 400 litre fuel tank in Steve Polishuk’s truck is certified.

Please note that these Opportunities for Improvement will be reviewed as part of the preparation for the next audit.

SECTION 4 - GENERAL ASSESSMENT AND RECOMMENDATION

The results of this Surveillance Audit indicate that the Management System of Gilbert Smith Forest Products Ltd. is suitable and effective with the exception of the area of non-conformance identified during the audit. Upon successful submission of an action plan for the area of non-conformance Gilbert Smith Forest Products Ltd. will continue to be recommended for registration to the CAN/CSA-Z809-2008.

NEXT SCHEDULED AUDIT

Dates:	September 20 to 23, 2015
Type of Audit:	Re-registration
No of Persons:	1
No of Audit Days Required:	As quoted.
Forest Areas for the Next Audit:	Areas of active harvesting.

Cindy Hutchison
SAI Global
Team Leader

Date: 2015-09-23